

ALDBURY PARISH COUNCIL

**PARISH COUNCIL MEETING
Held in Aldbury Memorial Hall
Monday 4th September 2023 at 8pm**

MINUTES

In attendance: Cllr de la Bedoyere (Vice Chair), Cllr Houghton (arrived during Minute 23/69 Public Matter), Cllr McCarthy, Cllr Paterson, Cllr Stretton, Cllr Warren, Cllr Webb (Chair).

Gosia Turczyn – Aldbury Parish Clerk
Ten members of the public.

23/67

Apologies

To receive and accept apologies for absence.

The Council received and accepted apologies sent from Cllr White and County Cllr Symington.

23/68

Interests

- a) To receive declarations of interest from Councillors on items on the agenda.
 - b) To receive written requests for dispensations for declarable interests.
 - c) To grant any requests for dispensation as appropriate.
- None

23/69

Public Matters

To receive questions from members of the public and press on items included on this agenda (max 15 min).

Members of the public spoke about the planning applications 23/02044/LBC and 23/02043/FUL for the Change of use of part of the building: from Suis Generis to Class E The Trooper Trooper Road Aldbury Tring Hertfordshire HP23 5RW and asked the Council to object to those planning applications based on material considerations such as the proposed loss of parking which would cause traffic congestion and overdevelopment. It was emphasised that the proposed plans for separate businesses such as a café and a farm shop would not be viable and could ultimately lead to an application for a change of use to residential development.

The Council suggested that these facilities should form a part of an ancillary business function to the existing pub and therefore a move to Class E is not necessary as this can be accommodated within the existing Suis Generis class.

23/70

Minutes

To confirm the Minutes of Aldbury Parish Council Meeting held on 7th August 2023 and the Extraordinary Aldbury Parish Council meeting held on 25th August 2023 as an accurate record of proceedings.

Nick B
2/10/23

Minutes of the Aldbury Parish Council meeting held on 7th August 2023 were PROPOSED BY Cllr McCarthy and SECONDED BY Cllr Paterson as being correct and were to be duly signed by the Chair.

Minutes of the Extraordinary Aldbury Parish Council meeting held on 25th August 2023 were PROPOSED BY Cllr de la Bedoyere and SECONDED BY Cllr Paterson as being correct and were to be duly signed by the Chair.

23/71

Reports to the Council.

a) Warden's report – appendix 1

The Council discussed the following:

1. Cllr Warren secured the post as a temporary measure and a quote to replace it will be available at the next meeting.
2. Logs at the Recreation Ground were placed, and Cllr Webb suggested anchoring them in the ground.

b) Clerk's report; items for information only – appendix 2

This was noted.

c) Hertfordshire police – report from PCSO.

There were no crimes reported in the month of August.

23/72

Planning Matters – to consider comments on the following:

a) **Application(s) received:**

- 23/01993/ROC Variation of Condition 2 (plans) of planning permission 20/00136/FUL (Demolition of barn, indoor school and hay barn. Construction of 6 No. dwellings.) Pendley Farm Station Road Tring Hertfordshire HP23 5QY No objection
- 23/02021/DRC Details as required by condition 6 (stained glass window) attached to planning permission 22/00379/LBC (Internal alterations, repair to exterior and removal of concrete paving to rear outside area.) The Trooper Trooper Road Aldbury Tring Hertfordshire HP23 5RW No comment

b) **To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published.**

- 23/02044/LBC Change of use of part of the building: from Suis Generis to Class E The Trooper Trooper Road Aldbury Tring Hertfordshire HP23 5RW

The Council, inclusive of 7 members present at the meeting, voted by show of hand on the following proposal:

To object to this planning application based on the loss of parking and no fundamental need for change of use from Suis Generis to Class E should the proposed additional businesses be run as part of an ancillary function to the existing pub.

6 voted to object

1 voted to support

It was resolved to object to this planning application, PROPOSED BY Cllr Warren and SECONDED BY Cllr de la Bedoyere.

- 23/02043/FUL Change of use of part of the building: from Suis Generis to Class E
The Trooper Trooper Road Aldbury Tring Hertfordshire HP23 5RW

The Council, inclusive of 7 members present at the meeting, voted by show of hand on the following proposal:

To object to this planning application based on the loss of parking and no fundamental need for change of use from Suis Generis to Class E should the proposed additional businesses be run as part of an ancillary function to the existing pub.

6 voted to object
1 voted to support

It was resolved to object to this planning application, PROPOSED BY Cllr Warren and SECONDED BY Cllr de la Bedoyere

- 23/02042/RET Retention off construction of side walls and timber gates to the delivery access at Newground Road. Construction of replacement fence to Newground Road. The Trooper Trooper Road Aldbury Tring Hertfordshire HP23 5RW No comment
- 23/02039/LBC Retention of re-use of coloured bottle glass, salvaged from former rear external door. Re-location of an internal door. Lowering and renewal of beer barrel hatch. Insertion of new vent pipe through an external wall. Side walls and timber gates to Newground Road delivery access. The Trooper Trooper Road Aldbury Tring Hertfordshire HP23 5RW No comment

c) Decision(s) issued by Dacorum Borough Council:

- 23/01428/FHA Forrest View, 1A New Ground Road, Aldbury, Tring, Hertfordshire, HP23 5RJ, Single storey front extension and associated alteration Granted.
- 23/01734/TCA Old Rectory Cottage, Toms Hill Road, Aldbury, Tring, Hertfordshire, HP23 5SA, Works to tree Raised no objections.
- 23/01439/FHA Tillys House, 1 New Ground Road, Aldbury, Tring, Hertfordshire, HP23 5RJ, Single storey rear extension and demolition of garage Granted.
- 22/02388/LBC The Valiant Trooper, Trooper Road, Aldbury, Tring, Hertfordshire, HP23 5RW, Retention of public house. Conversion of restaurant wing to Farmshop and Deli (to include change of use to Class E). Conversion of outbuilding to Cafe (to include change of use to Class E). Construction of 3 mews houses with gardens to the rear. Configuration of car parking provision to serve the public house, Farmshop and residential units. Withdrawn
- 22/02388/LBC The Valiant Trooper, Trooper Road, Aldbury, Tring, Hertfordshire, HP23 5RW, Retention of public house. Conversion of restaurant wing to Farmshop and Deli (to include change of use to Class E). Conversion of outbuilding to Cafe (to include change of use to Class E). Construction of 3 mews houses with gardens to the rear. Configuration of car parking provision to serve the public house, Farmshop and residential units. Withdrawn
- 23/01410/FUL The Valiant Trooper, Trooper Road, Aldbury, Tring, Hertfordshire, HP23 5RW, External openings comprising two rear doors to stable wing, one side

door entrance, two side windows and introduction of metal and glazed pergola.
Granted

- 23/01518/LBC The Valiant Trooper, Trooper Road, Aldbury, Tring, Hertfordshire, HP23 5RW,
External openings to include infilling and formation of new openings, pizza flue and pergola. Granted

23/73

Tree survey.

To note and decide actions to be taken in relation to the tree survey.

The Council noted the report. The Clerk will obtain quotes for work to trees that are on the Council's land and get in touch with landowners regarding trees adjacent to the Recreation Ground.

23/74

Play areas.

1. To receive and approve a quote for installation of the new play equipment at the Aldbury play area.

Resolved, PROPOSED BY Cllr Stretton and SECONDED BY Cllr Warren and agreed unanimously to approve a quote of £2,650 from G.H Services.

2. To approve a quote of £147.60 including VAT from Grass Mats Ltd for rubber mats.

Resolved, PROPOSED BY Cllr Stretton and SECONDED BY Cllr Warren and agreed unanimously to approve the above quote.

3. To discuss the concrete path behind the Iron Room at Tring Station.

Cllr Warren received 3 quotes with the cheapest being £5,750.

The Council decided to liaise with the Tring Station Residents Association and the Diocese of St Albans and adjourn discussions.

23/75

Pond restoration.

1. To receive an update from Pond working group.

The Council agreed that the pond is looking good and thanked the working group and all volunteers for their hard work in achieving the pond project's overall objective. Cllr Webb said that the banks are yet to be rebuilt with new turf and the posts will be replaced.

2. To review the Pond project expenditure in accordance with the approved budget.

The pond project budget report was circulated to members and the Chair explained the projected spent is circa £37,000. It was suggested to submit a VAT claim to retrieve some money back.

23/76

Footpaths, Highways and Bridleways.

To approve a quote of £2,950 for work to part of the track within the allotments linking to Trooper Road.

Resolved, PROPOSED BY Cllr de la Bedoyere and SECONDED BY Cllr Warren and agreed unanimously to approve the stage 1 at the cost of £950 as the initial step.

23/77

Aldbury Noticeboard.

To receive quotes for new noticeboard and installation.

Discussion deferred to the next meeting.

23/78

Filming in Aldbury.

To note the arrangements for filming that is to take place on 27th September.

The Council accepted a fee of £3,350 which will be spent on the new noticeboard. Cllr Houghton will add a clause in the filming agreement about additional fee should the filming time be exceeded.

23/79

Financial Matters.

- a) The Parish Council had successfully completed the annual audit. Notice of conclusion of audit and other statutory documents are being displayed on the noticeboards and website. Council to decide how long the documents should be published for (on the noticeboards only).
The Council agreed to keep the notices published on the noticeboards until end of September.
- b) To review and note the accounts including bank reconciliation, bank statement and monthly budget report.
The Clerk will investigate interest rates for the Council's saving account and whether it will be feasible to open a saving account with Unity Trust bank.
- c) To note receipt of income.
The Council received £11 income from allotment rent and £20 from tennis membership.
- d) To pass resolution to authorise schedule of payments in accordance with the budget circulated to Council.
Resolved, PROPOSED BY Cllr Warren and SECONDED BY Cllr Webb to authorise the following payments:

BACS/DD presented for payment at the meeting on 4th September 2023:

PAYEE	DESCRIPTION	AMOUNT
M Turczyn (Clerk) Salary deducted from the total	Salary, HCC Pension August	£1,344.93
HMRC	Clerk PAYE August	£6.53
Ted Bianco	Reimbursement for expenses for Pond Project (as per invoices)	£290.60
National Trust Ashridge Estate	Logs for Recreation Ground	£422.28
G.H.S	Transportation of logs	£160.00
Dacorum Borough Council	Local Election 2023 – Uncontested East Ward	£138.85
Dacorum Borough Council	Local Election 2023 – Uncontested West Ward	£67.33
SJW Services	Painting of the village signpost at the Green	£75.00
Colin Chambers	Tree Survey	£320.00

NLB
2/10/23

Steve Webb	Reimbursement for pond membrane	£293.94
Steve Webb	Reimbursement for Terram	£644.40
Holywell Haulage Ltd	Contaminated pond silt collection and disposal	£18,120.00
Martin Walters	Grass cutting August	£1,189.00
G Turczyn	Clerk's mileage expenses August	£28.80

Total Expenditure: £22,050.53

Payments made in August under the Pond Project that were approved at the meeting on 3rd July 2023 and the Aldbury Playground Project that were approved at the meeting on 7th August 2023. The cost of those projects is covered by Earmarked Reserves.

Aylesbury Plant and Tool Hire	Deposit for machinery hire	£500
Aylesbury Plant and Tool Hire	Safety Fencing	£886.50
Aylesbury Plant and Tool Hire	Digger hire	£1,064.60
Easy Mix Concrete Ltd	Concrete for pond	£3,935.70
Easy Mix Concrete Ltd	Concrete for pond	£3,935.70
Kompan Ltd	Tipi Carousel	£2,539.20
Playdale Playgrounds Ltd	Snake Swing	£6,658.90
HCC	Changes to sign at the Green	£652.56

Total Expenditure: £ 20,173.16

- e) To receive an update on Unity Trust bank signatories.
Cllr Warren is yet to receive his log in details from Unity Trust bank.
- f) Preliminary discussion on 2024-2025 budget.
Cllr Webb, Cllr Warren and the Clerk will set up a zoom meeting in September to discuss the budget.

23/80 Meeting close: 21:38

Next Aldbury Parish Council meeting will be held on 2nd October 2023.